



SCOTTISH AUTO- CYCLE UNION LTD.

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16th March 2018

Dear Club Secretary/Committee Member

BULLETIN NUMBER 01/2018

Annual General Meeting 2018

The Annual General Meeting was held on 25th February at the Cairn Hotel in Bathgate. Voting for members of Management and Discipline committees took place and I attach a list of the new or returning members.

Alastair McNaughton Vice Chairman of the SACU gave a summary of the past year for the SACU. As part of the AGM business members were asked if wished any change to the membership fee. None was requested.

Prior to the AGM business beginning there was a presentation of a Lifetime Award to Mr David Paton of the Melville Club. A lifelong supporter of Road Racing and a long commitment to the SACU. Mr Mose Hutchison delivered an appreciation.

No competent motions were received for voting on.

a)	MANAGEMENT:	Maj A Mack Chairman President Vice President	3 Years No Voting required No Nominations No Nominations
b)	ADULT/ YOUTH MX:	Stewart Campbell	3 Years No voting required
c)	QUADS:	Andrew Wood Iain Neill Mark Wilson	3 Years No voting required 3 Years No voting required 3 Years No voting required
d)	ROAD RACE	Bob Davies Bill Davie Diana Dyce	3 Years No voting required 3 Years No voting required 3 Years No voting required
e)	ENDURO	Charles Mackenzie James Dodds Iain Bisset Kevin Murray Jerry Millichip	3 Years 3 Years 3 Years 2 Years 1 Year
f)	Trials	Iain Shankie Bill Ross David Byron Bill Stewart	3 Years 3 Years 3 Years 1 Year

SACU Accounts for 2017

The accounts for 2017 have been examined by the Accountant Barrie Scott Ltd who have been doing the accounts for many years and a report produced for the SACU AGM.

A copy of the accounts is available to all clubs who wish a copy – please let the Office know you wish a copy and they will be posted out to you.

SACU Policies

The SACU has been working closely with Sportscotland and has produced a set of updated policies. There are new policies including an SACU Communications Policy These are all available on the SACU website for downloading.

INSURANCE ARRANGEMENTS FOR 2018

The SACU has concluded all Insurance discussions for 2018 and has cover provided by Sports Insure – this the same level of benefits as was provided by our previous supplier and retains the same staff.

There has no increase in licence or insurance costs for 2018.

With this bulletin I am also enclosing the Annual Public Liability Key Facts sheet from Sports Insure to cover the period from 1 January 2018 to 31 December 2018. The total insurance cover has been increased to £40M for all events. The SACU only operated one level of cover and all events include Personal Accident cover a standard.

Important points to note are; Cover includes the normal Rider Personal Accident (PA) which is paid for out of the License / Trials Registration fee. Specific Landowner cover is included and although this may not sound like much, it is very important in helping negotiate the provision of land for our different sports.

In addition the One Event Licence fee for Off Road Speed remains at £15 – but only £12.50 is to be sent to the SACU office. For Trials events the One Event Licence fee remains at £6.

There have been increase in Insurance Premium Tax but these have been absorbed by the SACU and not passed on to the clubs.

DISCIPLINE	ONE DAY ADULT	ONE DAY YOUTH	2 DAY ADULT	2 DAY YOUTH	ONE EVENT LICENCE
TRIALS	£3	£2	£4	£3	£6
ENDURO	£6		£9		£15 - £2.50 TO CLUB
HARE AND HOUNDS	£6	£6	£9	£9	£15 - £2.50 TO CLUB
MOTOCROSS / QUADS	£6	£3	£9	£4.50	£15 - £2.50 TO CLUB
FLAT FIELD MOTOCROSS	£6	£3	£9	£4.50	£15 - £2.50 TO CLUB
ROAD RACE	£12	£6	£18	£9	N/A
ROAD RACE PASSENGER	£8	£4.50	£13.50	£6.00	N/A

EVENT OFFICIALS

Following the introduction of the SACU Child Protection Policy clubs are required to nominate a Child Protection “Point of Contact” on permit application forms. The office will confirm the name of the person prior to issuing the event permit. This person will record any Child Protection issues and forward on to the SACU Child Protection Officer.

The full Policy is available on the SACU website .

EVENT ENTRY FORMS

Clubs are encouraged to send their event entry forms to the SACU Office where they can be added to the SACU Website. Once an event is added to the website the link can then be copied and emailed or sent to other riders or social media sites. It is recommended that entry forms are sent in PDF or Word format but the office can scan forms if required.

If clubs wish to promote events please send in a brief description of the event – eg A memorial event, a classic 2 day event – and a couple of photographs always helps.

2018 One Event Licence Forms

For 2018 we have had to update our One Event Licence forms following guidance from our insurer. The new form contains the SACU Privacy Notice and there is a change to the medical conditions. OEL's are only available for Off Road events.

If a rider indicates they have a pre-existing medical condition they will not be able to take out an OEL and will need to contact the SACU office 2 weeks before the event to allow the office time to contact their doctor if required.

It is suggested that entry forms allowing OEL's may be modified to allow riders time to contact the office. The forms will be sent out in the next Bulletin and will also be available on the website.

GDPR Guidance

General Data Protection Regulation is an updated version of the Data Protection Act currently in place. This will come in to force on 25th of April and will affect everyone.

It is designed to ensure that all data held on an individual is necessary, accurate, up to date and secure. Clubs will need to review their own policies for handing entries and membership forms – ensuring that only required information is collected and all information is safely stored and kept secure

Information should not be retained for longer than necessary. Any data breach where information is lost or stolen needs to be reported and any persons affected by the breach notified.

In particular any financial information must be retained securely.

The SACU has a revised Privacy Policy which has been used on the Licence Application forms this year stating the use of data collected and how to check if information is accurate. Some information is necessary to allow production of licences – if riders do not wish to provide the required information then no licence can be produced – eg no address – we cannot confirm the identity of the rider or post out their licence.

Currently the SACU does not send out marketing material – if we wish to do this then riders will have to “opt in “to receive the emails and have the option to unsubscribe at any time.

It is planned to have a Secretaries Meeting later in the year to bring clubs up to date with all the current forms and permits in use and also to provide guidance on GDPR.

Please contact the office if you have any GDPR queries in the meantime.

Yours in Sport

Charles Mackenzie

SACU Office Manager