



SCOTTISH AUTOCYCLE UNION Ltd.

28 WEST MAIN STREET, UPHALL,

WEST LOTHIAN, EH52 5DW

Tel: (01506) 858354 E mail: office@sacu.co.uk

**Summary Minutes of Directors Meeting on Tuesday 10th April 2018
SACU Office Uphall, at 7.00pm**

Present C Thomson, D Young, A McNaughton, D Paton, A Wood, R Bryant, G Dingwall, A Stewart, J Ballantyne.

Conf. Phone:

	Action
1. Apologies A Mack , S Campbell, K Pennycook	
2. Declaration of interest. None noted. A copy of the SACU Code of Conduct was handed to Directors for signature. Signed copies to be retained in the Office. D Young gave a short introduction to the Directors and new Directors on Corporate Governance. All Directors can raise any matter they fell is relevant at any time.	
3. Minutes of previous meeting 13 th February 2018 Approval of February Minutes Proposed: DY Seconded: AW Summary Minutes Redacted minutes approved for circulation	Action Circulate Summary Minutes
4. Matters arising <ul style="list-style-type: none"> a. Environmental Report Form update. Ongoing. b. Forestry Access Charges and contact A very successful meeting was held at Silvan House Forestry HQ. A positive outcome with future meetings planned. We need to understand the drivers of the FC and they need to understand what we need for setting up events. A development meeting to be arranged with both sides. The change of the FC to become a government dept will affect the way the FC works. We are in at the start and can affect how it works. c. MX 2018 D Young updated the board on progress. d. One Event Licence form – reviewed and approved for circulation. 	Action Office to circulate OEL to clubs.
5. Policy Updates and Notifications <ul style="list-style-type: none"> a. There has been an update to the Child Protection Minimum Operating Requirements. D Young is currently reviewing the new legislation. b. Youths in Motorsport organisation – the SACU looking to involve more young people in the sport and the organisation of the sport. 	Action.
6. Finance Report <ul style="list-style-type: none"> a. Treasurers Report. There are no major changes to the annual income stream. Licence levels are as normal at this time of year. Insurance charges for the Directors/ Office and the 1st quarter PL are awaiting invoice. 	

<p>b. KORMC A customised insurance proposal has been arranged . Currently waiting for the club to confirm the proposal with the insurer.</p>	<p>Action Confirm insurance with KORMC</p>
<p>7. Promotional Material</p> <p>a. The Intro to Motorcycle Sport brochure has been updated. Approved for publication 1000 issues.</p> <p>b. SACU Logo Jackets and shirts to be purchased for new Directors.</p>	<p>Action A Stewart to provide some new Trials photographs for inclusion in the brochure.</p> <p>Office to arrange printing once final updates made.</p>
<p>8. Office Managers Report</p> <p>a. The Office Manager reported on current staff matters re compassionate leave . Approved by Directors.</p> <p>b. Concerns policy update . There was one item to report and a written response had been made.</p>	<p>Action .</p>
<p>9. SMS</p> <p>a. An update had been circulated to the Directors. A Social media campaign was reported on and its effect on new members joining. The Case study on car club membership showed 59 new members showing an interest. This was significant improvement on previous years.</p> <p>There was a discussion on how to best promote events . Different audiences need to be targeted. New riders , pre existing riders , returning riders. Clubs are to be encouraged to use social media and also to sent copies of entry forms to the office for upload to the website.</p>	<p>Action</p>
<p>10. AOCB</p> <p>ISDE 2018 – 3 SACU riders are planning on going to Chile. . A donation was suggested and approved to support the team. This was pending all riders having SACU licences.</p> <p>C Thomson brought a matter from the previous Enduro in 2017 at Lossiemouth to the Boards attention re a person dismantling the course. The Forestry were seeking witness statements. For 2018 the council erected signs stating the event was authorised and removal of arrows and tapes was illegal.</p> <p>Lifetime Achievement recommendation proposed for a member. Confirmed.</p> <p>Alastair MacNaughton proposed a nomination for Dave Paton to be Acting President . Approved unanimously.</p> <p>Revised guidance on concussion published by Sportscotland was reviewed. There was no change to the identification procedure. The update was to the rehabilitation procedure and involved a gradual return to activity rather than just rest.</p> <p>Kirsten Pennycook (Child Protection Officer) .Proposed and approved as an Acting Vice President.</p>	<p>Action. Office to confirm rider licences.</p>

A vote of thanks to the Vice chair Alastair McNaughton.

Date of Next meeting 12th June 2018

Meeting closed at pm 10 :00 pm

C Mackenzie - Minutes