



SCOTTISH AUTOCYCLE UNION Ltd.

28 WEST MAIN STREET, UPHALL,

WEST LOTHIAN, EH52 5DW

Tel: (01506) 858354 E mail: office@sacu.co.uk

Minutes of Directors Meeting on Tuesday 13th September 2016 Redford Barracks, Colinton, Edinburgh at 7.00pm

Present Chair A Mack, A McNaughton, R Bryant, D Paton, D Young, J Ballantine (Enduro Vice Chair), Iain Bell (RUTS)

Conf. Phone: Not available

	Action
1. Apologies A Cameron W Brown, A Wood K Pennycook T Weir S Campbell	
2. Declaration of interest. None Declared	
3. Minutes of previous meeting 19 TH July 2016 Proposed A McNaughton Seconded A Mack Summary minutes approved for circulation	Action . Circulate minutes to clubs and post on website
4. Matters arising <ul style="list-style-type: none"> a. Seminar officials – training seminar. There was a discussion on the purpose of the seminar and to encourage attendance by persons who take seminars. The SACU is looking to standardise seminars and ensure a core set of competencies are delivered. b. Stewards Hi Vis vests – purchased. c. Child Protection – Regulated Work roles confirmation. Under review by Child Protection Officer before issuing policy guidance to clubs. d. Appointment of temporary Vice President. Nominations from clubs. D Paton confirmed at acting President . K Pennycook as acting Vice President. e. f. Replacement of Licence Card printer – quotes. Quotation received from current supplier is the same as the best online prices. New card printer approved for purchase and installation. g. MX Track inspectors / Officials. Road Race committee members are deemed to be suitable to be track inspectors after training. There is also a shortage of qualified technical inspectors now N Lamont is retiring as an FIM Technical Inspector. Clubs are to be asked if any members wish to become ACU/ FIM Technical inspectors. h. Working with the SACU – Tinto and Moto Scotland R Bryant has spoken to Tinto Moto re developing relationships and developing sporting links. A Mack to discuss further with R Allan. The SACU are keen to develop links with practice tracks. 	<p>Action – D Young to liaise with C Mackenzie to organise.</p> <p>Action. Issue as required to Stewards</p> <p>Action . Regulated roles to be confirmed with K Pennycook.</p> <p>Action . No nominations received.</p> <p>Action. Order and commission.</p> <p>Action. D Paton to issue a list of approved names to the office. Officials record to be updated.</p> <p>Action . Clubs to be asked to nominate officials to become certified ACU level technical officials.</p> <p>Action. A Mack to contact R Allan at Tinto Moto Parc</p>
5. Financial Report	

<p>a. Treasurers report There is similar activity to last year. There has been an increase in Off Road events. The number of One event licences issued has increased. Currently the accounts are in surplus as long as events continue at the same level. The surplus allows the SACU to fund and support disciplines when required. SSDT insurance for 2017. We are able to maintain the same rates as last year. Permit costs for 2017 are to remain the same Insurance submission costs are to remain the same for 2017.</p> <p>J Ballantine asked if the Board would be willing to assist the ISDE team. The Board had reviewed this and agreed to support the team for 2016. £1,000 to be added to the ISDE Discipline Fund</p> <p>b. Bank Account Amendment The Directors agreed to add S Clusker as a cheque signatory and to remove M Marshall and Y Kelly as signatories. The signing rules were amended.</p>	<p>Action . Process amendments with the bank</p>
<p>6. Enduro Coach Upgrade</p> <p>Iain Bell – an SACU Enduro Assessor discussed coach training – currently we provide Basic Skills level assessment. This includes Child Protection and basic fitness and nutrition advice. The MSA (4 wheel sport) already has a level 2 coaching course – could that be transferred across to 2 wheels. It is a 4 Day course @ £700 per coach. Some grants are available. Courses are running in England with the MSA. Iain is looking to run basic events with coaches. Then experienced riders would be assessed later to move on to higher level courses. From April 2017 there is a requirement for refresher course for coaches. We could use that to deliver a plan for development for coaches and accreditation. All coaches to be invited and encouraged to attend. Iain Bell and Graeme Chalmers are asked to develop a basic course and develop skills to higher level. Document a matrix of skills for assessment for higher level qualification. A similar system to be reviewed for use in Trials. R Bryant to meet G Chalmers and I Bell and discuss a plan for development. The compulsory 1st Aid course was reinstated for coaches. All coaches to have 1st aid training.</p>	<p>Action Iain Bell and G Chalmers requested to develop grade qualification for Enduro.</p> <p>Action . R Bryant to meet with I Bell and G Chalmers.</p>
<p>7. New Club Affiliations</p> <p>Drumclog MotoParc This is a new club looking to affiliate and then enter team events as an SACU club.</p>	<p>Action Approved. Notify club of SACU affiliation.</p>
<p>8. Office Managers Monthly report.</p> <p>a. SACU Concerns policy – outstanding query letters.</p> <p>b. Documentation for 2017 – nomination form update. New forms requiring more information approved for circulation. Includes nominees experience and reasons for joining the Board or</p>	<p>Action. Forms approved – circulate for AGM nominations</p>

<p>Committees</p> <p>c. ACU Handbook update – draft changes approved</p>	<p>Action. Issue updates to ACU for inclusion in 2107 Handbook</p>
<p>9. SMS</p> <p>a. Ignition Show debrief. R Bryant summarised the activities at the event. An Autotest and a trials demo. 70 people registered an interest with the sport. Contact details were forwarded to people who expressed an interest. Planning for 2017 is underway – the event has potential for the future.</p> <p>G Sefton has meetings arranged with some clubs to discuss action plans for the future.</p> <p>The SMS has setup a student committee – looking to set up a calendar of events for the new academic year. This includes a Trials induction at the Bob Macgregor Trials Academy. A review of the data capture response showed some better knowledge of clubs is required to target the correct clubs. There was a date clash with a Road Race championship meeting. For 2017 we will try to ensure the Ignition date avoided. D Young mentioned that SMS staff looked very smart. Suggested that the SACU plans for coordinated clothing for representation at events.</p>	<p>Action</p> <p>Action A Mack to investigate supplies with his current supplier.</p>
<p>10. AOCB</p> <p>Office manager to attend Chair and Sec meeting on 1st Oct.</p> <p>J Ballantine raised the item about the BEC round at Lossie where Police Scotland are insisting on full size number plates on for Enduro bikes. These are dangerous and dispensation sought. FIM regs state number plate must be no wider than the number plate.</p> <p>SACU Medical Board progress. Not finalised yet</p> <p>D Young discussed the Forestry Commission devolution proposal . The only major matter seems to be the interim period during change over. Hopefully the current agreements will continue to be used.</p> <p>Medals for the recent British Youth Championship were provided by the ELMC. A Celtic medal with an SACU centre. These were very well received and promoted the SACU. A donation of £200 to help with costs was suggested as donation. Accepted.</p> <p>The Chairman has requested that discipline committees are to look at running a Ben Fund raiser at each awards ceremony.</p>	<p>Action A Mack to make enquires with Police Scotland.</p> <p>Action. Refund ELMC £200 .</p>

A vote of thanks to the chair Major A Mack MBE for the kind use of the venue.

Date of next meeting 15th Nov 2016

Meeting closed at 22:10 pm

C Mackenzie - Minutes