



SCOTTISH AUTO - CYCLE UNION LTD
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Minutes of Directors Meeting on Tuesday 11th November 2014
SACU Office, Uphall at 7.00pm

Present Chair P Carlyle I Barnes B Abel M Marshall D Paton N Lamont S Campbell A McNaughton
 C Mackenzie (Mins)

Conf. Phone : None

1. Apologies - S Mack J Ballantine I Neill	ACTIONS
<p>Minutes of Previous Meeting –14th October 2014.</p> <p>2. Prop – A McNaughton Sec – P Carlyle</p> <p>a. Note Version 2 minutes were used as a true record and Proposed and Seconded as a true record of the meeting.</p> <p>b. Summary to be issued based on Version 2</p>	BA
<p>3. Matters Arising</p> <p>a. IOPD Licence. No requirement to communicate decision to IOPD. Notify SACU Members of the decision in next Bulletin</p> <p>b. Although some budget numbers for 2015 Insurance costs have been received, formal proposal to be expedited from two qualified and competitive sources. Quoted figures and information to be compiled into a format for Directors to compare <u>as soon as possible</u> and in advance of next Management Meeting.</p> <p>c. Marketing – Trials newsletter launched. Planning for an ACU style all discipline SACU newsletter. A note of thanks to I Barnes, A McNaughton and C Mackenzie for their work on this initiative.</p> <p>d. Motorsport Safety Review by Scottish Government. No new progress to report. The next meeting is later in Nov.</p> <p>e. Competition Licence formats (full and OELs) reviewed and updated. Ready to issue albeit that they should be accompanied by a note to Member Secretaries about the applicable age for the different Licences. Prepare a note for review.</p> <p>f. Management Performance Review. Half day meeting required preferably before Christmas. Date and venue options to be circulated to Directors for their feedback</p> <p>g. Illegal riding policy. Copy of policy from Bon Accord MC presented. Qualified as for information only and to be circulated to Members.</p> <p>h. Concerns policy. Proposal on how anyone can register a concern and details of how it will be processed by the SACU. To be digested ahead of next Management Meeting where its adoption or otherwise will be considered.</p>	<p>Office</p> <p>Office</p> <p>Office</p> <p>Office</p> <p>Office</p> <p>Office</p> <p>All</p>
<p>4. Financial report</p> <p>a. Several variable items are included due to double month payments. Also permit applications for 2015 recorded in this year's accounts so far Awards costs will be down from 2013. Salary burden reduction now showing.</p>	

<p>b. Meetings cost paper noted. It remains the individual meeting Chairman’s responsibility to be cost sensitive with respect to where meetings are held. Any option which is not the cheapest should be qualified by the benefits or limitations of meeting at Uphall.</p> <p>c. SACU Financial Guidelines paper presented by PC. Review of the principals for expenditure and investment so as to allow for the development of a financial strategy. With a strategy in place, budgeting and forward planning will improve as can the measurement of performance. To be digested ahead of next Management Meeting.</p>	<p>ALL</p> <p>ALL</p>
<p>5. SMS Strategic Plan</p> <p>a. A paper was submitted by P Carlyle for information. This summarises the history of SMS development and the relationship between the various parties.</p> <p>b. The SMS 2015 – 2019 Strategic Plan was presented and proposed for acceptance by Management. The Plan was duly accepted.</p> <p>c. Discussion on Event Scotland funding.</p>	
<p>6. Update on projects</p> <p>a. Constitution Various documents were circulated to Directors for information. The “baseline” (up to date with all amendments) document to be grounded as one document. A second same document to present all of the changes that brings consistency to the terminology. A third same document to present any proposed amendments considered to enhance to functioning of the SACU. Compile the second and third documents with clear colour highlighting.</p> <p>Directors encouraged to review the constitution and to propose amendments for consideration.</p> <p>A mechanism for processing and implementing any approved amendments at the AGM amendments was discussed. Further clarification of the process is required which relates to any and all proposed changes.</p> <p>b. MX</p> <p>i. FF and Scrambles Insurance charges to be rationalised and presented to Management. Melville MC applied for a FF event and the are aware of the FF requirements. The event has been Permitted as MX with any benefits coming from the finalising of the FF charges before the event taking place being passed on to them. Some additional information to be added about medical provision and reference to SACU standing regulations and course construction.</p> <p>ii. MX Championship A meeting with S. Flockhart established the general basis for him to present a formal proposal to Promote a 4 Round Scottish Motocross Championship. Liaise with SF as required to expedite his proposal for presentation to Management for approval prior to full implementation.</p> <p>It was noted that the SACU agree to recognise any success that comes from this initiative.</p>	<p>PC / BA</p> <p>ALL</p> <p>PC</p> <p>Office / BA</p> <p>BA</p> <p>SC</p>

<p>7. Office Managers Report</p> <p>a. Noted</p>	
<p>8. AOCB</p> <p>a. Road race discipline matter discussed. Review background and details.</p> <p>b. Trials Seminar proposal is with AM for review.</p> <p>c. Add discipline minutes distribution timing to management report.</p> <p>d. Revised Permit application document with notes submitted to the Office. To be reviewed and discussed.</p> <p>e. It was noted that a non-ticked (but significantly experienced) official stewarding an event. Unavoidable deviations from procedure can happen but they should be flagged in advance of an event so that a feasible course of action can be validated in a way that complies with the Permit.</p> <p>f. Bike Show in 2015. Approach by the organisers clarifies that stand space in certain areas is free. It was decided that Members should be advised that this is the case and encouraged to take space. Add note to the next bulletin.</p> <p>g. P Carlyle advised Management that he is to stand down at the next AGM due to increasing work and personal commitments.</p>	<p>PC</p> <p>Office</p> <p>Office / BA</p> <p>Office</p>

A vote of thanks to the chair.

Meeting closed at 10:30 pm

C Mackenzie

SACU Office Manager