



SCOTTISH AUTO - CYCLE UNION LTD
 28 WEST MAIN STREET, UPHALL, BROXBURN WEST
 LOTHIAN, EH52 5DW
 Tel: (01506) 858354 Fax: (01506) 855792
 E mail: office@sacu.co.uk

6th May 2014.

Minutes of Directors Meeting on Tuesday 13th May 2014
SACU Office, Uphall at 7.00pm

Present Chair I Barnes B Abel M Marshall N Lamont D Paton

C Mackenzie (Mins)

Conf. Phone :

Note – as April meeting was not quorate only the minutes from March were proposed and seconded. The April minutes are not deemed relevant and are just for noting.

ACTION

1. Apologies - : I Neill P Carlyle A Mack	
2. Minutes of Previous Meeting – 11th March 2014. Prop – D Paton Sec – M Marshall	
3. Matters Arising <ul style="list-style-type: none"> a. Amended Board Meeting structure proposal – Report from PC circulated along with comments from BA. Status Quo to stand due to problems of getting quorate meetings. b. Coffee machine contract – to be reviewed. c. AGM Minutes to be approved by Directors then issued to attendees. d. Magazine – BA to incorporate Director feedback re proposed agreement with editor and arrange formal issue on SACU letterhead. e. Training – CWM to present launch proposal to Directors and include costs f. DVD – No progress. g. Rule Book – Contact discipline Chairman for input h. Youth in Sport – no progress. i. University Sport. Rory Bryant has contacted Edinburgh University. j. Awards Ceremony – Motherwell booked. Office to produce summary paper and circulate to Discipline Chairmen for their input 	<p>IB CWM BA / CWM</p> <p>CWM MM IB</p> <p>CWM</p>
4. Review of Finances and Resourcing <ul style="list-style-type: none"> a. Financial Report Surplus at end of April b. Staff costs – presentation in finance report now separates the development officer costs from office costs. A comparison with 2103 is not direct as the staff and hours have changed. Stationery costs lower in 2014 due to magazine costs removed. Licence income down on 2013 – but the Trials licence changes have an impact – costs come back in Trials Levy and will increase as season progresses Insurance income is up from 2013. MX licence loss has affected income. A Finance meeting proposed before the next Management meeting in June. Start at 5:00 pm on 10th June. Advise all directors 	<p>CWM</p>

<p>5. Paper on provision of 1st Aid training CWM presented a paper on 1st Aid as part of the coaching programme and to encourage clubs to get as many people certified as possible The SACU agreed to fund 3 further courses for 2014 to encourage new coaches. To be reviewed for 2015. Cost per course is £220 including mileage</p>	
<p>6. Update on projects for noting</p> <ul style="list-style-type: none"> a. Director's wish list – None presented at this meeting b. Magazine agreement – covered above c. Knockhill banner advertising – move to marketing discussions d. Member communication on Governance. Forward PPT from AGM to Members and add to website 	<p>ALL IB / BA BA / CWM</p>
<p>7. Discussion document presented re Track Certification for Flat Field events. Arguments to be carried forward for discussion with event Insurers re the possible reduction in insurance costs and the simplification of Track Certification hopefully before the next Management meeting.</p>	<p>BA / CWM / PC / MM</p>
<p>8. Qualification of Directors Proposal submitted by BA to resolve the issue of non-quorate committees.</p> <p>Discipline Directors not qualifying under R&R 15 c) and or 15 b) to qualify as a Director of the SACU under AoA Clause 22 for the duration of the operating year 2014 / 2015 or until such time as there is a Constitutional change</p> <p>I Neill and S Campbell proposed and accepted</p> <p>A further proposal to qualify; A Main Committee shall be recognised if it has at least four elected members. This to be the case for the duration of the operating year 2014 / 2015 or until such time as there is a Constitutional change</p> <p>Current vacancies on management to be filled by people with specialist skills. Names to be provided before next meeting for consideration. Qualification per AoA Clause 22.</p>	<p>ALL</p>
<p>9. Office Management Report – noted</p>	
<p>10. AOCB Kirkaldy Road Race book presented. Request to sell from the office and for it to be promoted on website agreed. Based on office price of £6 with £1 retained by the SACU. KDMCC selling them at £8 inc P&P. Discipline Chairman Report – Road Race – noted that two Race meetings had been well attended and well run. MM – raised Scottish Bike Show (Classic) coming up. Does SACU wish to be represented? The meeting suggested working together with Members who have stands for best effect.</p>	<p>CWM</p>

Meeting closed with a vote of thanks to the chair 22:10

C Mackenzie
SACU Office Manager