



SCOTTISH AUTOCYCLE UNION Ltd.

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SUMMARY Minutes of Directors Meeting on Tuesday 8th March 2016 **Redford Barracks, Colinton, Edinburgh at 7.00pm**

Present Chair A Mack A McNaughton, A Cameron, I Barnes, W Annandale, D Young, S Wishart, W Brown, R Bryant, K Pennycook, A Shand, A Wood

Conf. Phone: Not available

	Action
1. Apologies S Campbell, T Weir	
2. Declaration of interest. None declared. D Young explained the Conflict of Interest form –and requested Directors to complete. These are retained in the Office.	
3. Appointment of Company Secretary D Young was Proposed by A Cameron , Seconded by I Barnes. Approved .	Action Add D Young to companies house
4. Minutes of previous meeting Feb 9th 2016 Proposed A.McNaughton . Seconded D Young Summary Minutes Approved for publication	Action . Circulate minutes to clubs and post on website
5. Matters arising Policies- Child protection. Guidance for clubs – K Pennycook was asked to take on the role of Child Protection Officer (CPO). Kirstin agreed. There was a query on the requirement for a CPO for each club – do they need to be certified or just a point of contact. Direction for clubs needs to be provided to ensure clubs understand their duties and requirements. A Shand enquired about the required min legal standards. D Y explained it is up to the SACU to set the standard. D Young explained the requirements are coming from Sportscotland. R Bryant pointed out the needs for the SACU are fairly basic due to our sporting structure. But there are legal requirements. He pointed out this is more about a reporting structure for incidents. There is a need for basic guidance for disciplines. The SACU requires to adopt policies to meet the requirements of SportScotland. Child protection at events can include all children including visitors. A Cameron summarised youths in Hare and Hounds – Parents must be present. A Shand suggested Policies are too complex for a standard meeting – there should be a single issue Policies meeting. It was agreed to have a single issue meeting .	Action D Young to review guidance note for clubs. Single issue meeting to be arranged when documents prepared
6. Financial Report a. Treasurers Report There are several expensive insurance costs still to come in at the end of the first quarter. Licence numbers are similar to last year. Trials is showing a drop in rides at present . Enduro has had new events at the start of the year. One event licences are up on last year.	Action.
7. Quad Committee Andrew Wood summarised the reporting structure for 2016. There is a new committee which has been communicated to the office. The new committee will meet 4 times a	

<p>year and discuss SACU business. QRS Submitted a letter to the SACU nominating the officials. There was a proposal that A Wood be coopted to the Board as an SACU director with voting rights to represent the interests of Quad Racing. Proposed W Annandale Seconded I Barnes A Wood is looking to setup an SACU “Come and try” day at Fife Moto Parc later in the year. More information to be provided later .</p>	<p>Action Add A Wood to companies house as a Director – remove I Neil.</p>
<p>8. New Club Proposal East Lothian Motorcycle Club sent in a request for approval. There were no queries raised by Directors– communicate to clubs for queries. Confirm Club affiliation at next Directors meeting in April.</p>	<p>Action Issue note on new club to all SACU clubs</p>
<p>7. Office Managers Monthly report.</p>	<p>Action.</p>
<p>8. SMS Currently awaiting a letter of confirmation from SportScotland on grant funding for 2016 – 17</p> <p>There was an Intro to Motorsport event at Knockhill in March – 40 students from across Scotland participated. Several riders are to be taken to the Bob Macgregor Academy and given further instruction.</p>	<p>Action</p>
<p>9. Scottish Bike Show. The promotional calendar has been produced – thanks noted to W Macgregor for his efforts. Paperwork for the stand signing on and insurance of the motorcycles is in place A schedule of helpers has been arranged. R Bryant has produced prize draw contact forms. Prizes for the draw to be sourced.</p>	<p>Action . A McNaughton to collect event paperwork from the SACU Office</p>
<p>10. AOCB SSA (Scottish Sports Association) – the invoice for 2016 was presented – approved for payment A Director to attend the SSA future discussion meeting on 22 March. D Young requested each discipline to list officials who are current officials and are deemed competent to take officials seminars. Audit item to be added to the Agenda each month. D Young reviewed progress on responding to the SportScotland audit tasks. Requested that we use the website and other methods to advertise for members to assist with outstanding tasks. The aim is to bring in new talent to assist the board. Eg. Marketing and social media contacts. We are looking for a person to contact clubs and pull in information. A Cameron suggested there would be a requirement for investment to make these developments happen. Grants are available from SportsScotland and need to be investigated. W Brown noted that the Scottish team has been registered for the Classic MX Des nations for 2016. The SACU contribution to the team last year was very much appreciated. W Brown asked if helmet cams are banned in MX. Directors confirmed that the ban on cameras is across all disciplines.</p>	<p>Action Office to contact committees</p> <p>Action Add item to agenda</p>

A vote of thanks to the chair and to Major A Mack MBE for the kind use of the venue.

Meeting closed at 20:40 pm

C Mackenzie - Minutes