



SCOTTISH AUTOCYCLE UNION Ltd.

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**Minutes of Directors Meeting on Tuesday 19th July 2016
Redford Barracks, Colinton, Edinburgh at 7.00pm**

Present Chair A Mack, A McNaughton, R Bryant, A Wood, S Campbell, W Brown, G Sefton (SMS), K Pennycook.

Conf. Phone: Not available

	Action
1. Apologies D Paton A Cameron D Young	
2. Declaration of interest. R Bryant, G Sefton and C Mackenzie – pensions.	
3. Minutes of previous meeting 24 TH May 2016 Proposed A McNaughton Seconded S Campbell Summary	Action . Circulate minutes to clubs and post on website
4. Matters arising Kinlochleven signage – A Mack disussed the issue of illegal riding. The signage was agreed for use in the Kinlocheven area. Only Official logos are to be used on the signs. The SACU plus Police Scotland , Rio Tinto , SNH and the Forestry Commission logos. Seminar for Officials – Donald Young to liaise with Office Manager re organising the meeting. Hi Vis Vest Price agreed . Order . Sizes to be confirmed. Order. Child Protection Policy. The Policy has been approved – a basic guide for actions the clubs need to take is to be finalised. A list of officials was produced to see which were considered regulated work. Currently only the SACU coaches have PVG clearance for working with children.	Action – order vests Action – Finalise Club guidance – clarify roles which are considered regulated work. K Pennycook to liaise with Office and D Young.
5. Directors Resignations I Barnes , W Annandale and A Shand tendered their resignations. These have been accepted and they have been removed as SACU Directors at Companies House. There was a proposal to Co-opt K Pennycook as a Vice President. This was supported by the Board members present. To be circulated to other Board members for approval. In the next Bulletin – clubs are to be requested to send in names to be suggested for coopting to board by mid August. One vacancy of Vice President Dave Paton asked to take over as interim President until the AGM in 2017	Action Bulletin item to clubs requesting suggested names to fill Vice President vacancy.
6. Financial Report a. Treasurers Report The deficit in June is an accounting process only due to funds not banked by the end of the month. July figures will reflect account full funds banked. A monthly review of yearly events comparison is done by the treasurer keeping a check on the annual pattern. One Event Licences have increased due to Off Road Speed events	Action.

<p>7. New Club Affiliations</p> <p>Ecosse – XC . Approved for membership. The club has demonstrated well run events.</p> <p>Fife Moto MX Club . Approved.</p> <p>Glenrothes Youth Reaffiliation Approved.</p> <p>Drumclog MotoParc This is a new club looking to affiliate and then enter team events as an SACU club. Awaiting a copy of constitution.</p> <p>A new Affiliation certificate was produced and approved for issuing to new clubs.</p>	<p>Action Contact clubs and issue Affiliation certificates.</p>
<p>8. Office Managers Monthly report.</p> <p>Retirement of Yvonne Kelly – Asst Office Manager. Noted. The Office Manager has taken over the additional workload.</p> <p>Pension Arrangements. The compulsory Auto Enrolment scheme has been set up for qualifying staff. The Board agreed to the contribution for S Clusker as she has a non-qualifying pension.</p> <p>If staff choose to opt out then the company contributions would cease .</p> <p>Office Communication . The office manager asked Directors to respond to items from email as the new Bi Monthly meetings have reduced face to face contact. It was also noted as important that the Chairman is kept abreast of all items including sporting matters. Particularly any items affecting insurance.</p> <p>SACU Concerns Policy – Outstanding query. Letters in progress.</p> <p>Licence printer quote. It was agreed to look at replacing the existing licence card printer before the start of the new licence period. The current printer to be kept in place as a backup. Office to obtain quotes.</p> <p>There is a shortage of officials able to carry out track inspections and this is slowing the issue of permits for Quad and MX events. New track inspectors to be trained and undertake shadowing duties.</p> <p>Content for the SACU website and FB pages is required and clubs are to be encouraged to send in entry forms for adding to the website.</p>	<p>Action. Office to obtain comparative quotes for replacement licence printer.</p>
<p>9. SMS</p> <p>10.</p> <p>The new SMS Development Officer Gillian Sefton was welcomed. Gillian outlined her previous experience within sport. A Masters in sport development. She also has experience In national swimming development and club development.</p> <p>Until now SMS has been about getting development started. Now it’s aim is for Club Development for the future. 8 clubs across 2 and 4 wheel sport have been identified to target for working with SMS.</p> <p>From 2 wheel sport these are Edinburgh and District MCC, Dunfermline MCC, Scottish Classic Racing MCC and Quad Racing Scotland.</p> <p>Rory Bryant is to look at National sporting developments. Coaching and bringing in leisure / practice riders to competitive events.</p>	<p>Action</p>

<p>The Ignition event in Glasgow 5th – 7th Aug is in preparation and a major motorsport event in Scotland. Costs for the event are shared between MSA, SACU and SMS.</p> <p>Try Trials is being promoted as an attraction at the event.</p>	
<p>11. SSA The Future Sportscotland is not renewing the funding for the SSA (Scottish Sports Association)</p> <p>The background to the decision is being looked into. Currently SMS is looking to continue with alternative funding streams.</p>	<p>Action</p>
<p>12. SACU Promotional Material.</p> <p>Try Trials Banner – Approved</p>	<p>Action . Banners to be finalised and sourced by the Office.</p>
<p>13. Rider / Team support Classic MX DN</p> <p>W Brown presented a breakdown of costs to take several teams to the event. They are seeking assistance with team costs.</p> <p>£1000 suggested as a contribution. This was approved by the Directors</p>	<p>Action :</p>
<p>14. Working with the SACU</p> <p>Several commercial concerns are looking for dialogue with the SACU. Directors are to contact them and discuss opportunities.</p> <p>A Discussion on coaching certification took place. SMS is currently looking in to certification for coaching standards.</p>	<p>Action . Chairman to contact organisers.</p>
<p>15. AOCB</p> <p>Insurance for Classic MX DN. The SACU can organise as a group item . Awaiting names of team members</p>	<p>Action Office to issue start permission once names received</p>

A vote of thanks to the chair Major A Mack MBE for the kind use of the venue.

Date of next meeting 13th Sept 2016

Meeting closed at 22:10 pm

C Mackenzie - Minutes