



## SCOTTISH AUTO - CYCLE UNION LTD

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### MANAGEMENT MEETING WEDNESDAY 21<sup>ST</sup> AUGUST 2013

#### LOCATION

SACU Office, Uphall. Commencing 7pm

#### PRESENT

P. Carlyle  
B. Abel  
I. Neill  
N. Lamont  
M. Marshall  
S. Campbell

#### CONF.PHONE

A. Shand  
M. Pedden

#### APOLOGIES

E. Syme  
H. Ward  
I. Barnes

#### MINUTES OF PREVIOUS MEETING

MoM 2<sup>nd</sup> July – Proposed M. Marshall, Seconded I. Neill

The passing of Robbie Allan (SACU President) was noted and his contribution valued. Several members of Management attended his Memorial at Tinto and Funeral at Kintore.

It was proposed and agreed by all that the President vacancy is not filled as a tribute in Robbie's memory until the next AGM.

#### MATTERS ARISING

##### ACU Trials Licences and Levy in Scotland

After meeting with the ACU, there is no evidence of an agreement between the SACU and ACU that the levy should be remitted to the ACU.

The SACU shall no longer require collection of the levy from ACU licence holders, in fact the practice of collecting the levy has effectively fallen by the wayside.

The Office shall inform Members that they do not need to collect the Levy in future.

The Chairman shall communicate this conclusion to the party that raised the question.

The ACU have agreed to review the accommodation addresses of licence applicants for 2013. It has been normal in the past for the ACU to contact the SACU Office to query addresses.

## **Response to ACU Training**

Directors agreed to work with the ACU on training of assessors and instructors using the ACU training guidelines.

The Road Race Committee have their own training provision but are to be kept informed and aware of proposals.

The Office shall contact the ACU and gather costs, including materials etc. and circulate information to off road Committees and get recommendations for named assessors and instructors.

## **DISCIPLINE REPORTS**

- a) Enduro - Report received and circulated. Comment on Melville decision noted and agreed.
- b) Quads – No Report. There was a discussion re a specific funding request – update to follow.
- c) Trials – Report received and circulated. The use of landyard kill switches by youth riders in 2014 was noted. The meeting suggested that other disciplines may want to consider this for their youth riders.
- d) Road Race - Report received and circulated.
- e) Motocross – Report received and circulated. Activity by Caithness Club welcomed.
- f) Event summary in last period circulated – See attached

Steward Reports for events are logged and filed in the Office and are available for Management inspection.

## **REVIEW OF ONGOING PROJECTS**

### **Finance**

Insurance options for 2014 to be reviewed prior to start of season with the priority being achievement of best value.

Resource review presented and discussed. All those present were reminded of the confidential nature of what was presented and discussed.

Finance Cash Flow – Treasurer to develop the cash flow projection to end of year as an additional monthly management paper.

### **Charity Status**

The Chairman advised on the benefits, the main one being that it would permit rent free office sharing with Sport Scotland and enable liaison with other sport governing bodies in the same location.

The Chairman presented a costed proposal for investigating the legalities, benefits and possible hindrances in registering the SACU as a Charity. A competitive proposal was being sought but it was agreed that the one presented was extremely reasonable. All agreed that the proposed investigation be implemented for expediency.

The outcome to be a summary of the benefits and problems, possibly with a recommendation for SACU consideration.

## **100 Year Events**

### **Magazine**

Favourable report submitted further to meeting with the editor in July. Uptake on magazine is high and advertisers seem happy with progress.

Advertising sales schedule is now available for circulation. Advertising sales to be pursued by the Office based on calling round previous advertisers. Spread sheet available for the tracking of Sales and payments. Office is to keep the Editor aware of sales as they develop.

Proposal to produce 4 issues through 2014 and introduce subscription service presented for consideration. The Editor has been asked for a proposal for 2014.

The managed distribution of the magazine will be key to its continuing success in the eyes of the customers (advertisers). Options for distribution to be investigated and costed.

### **Round the Tracks Event**

Participant packs in preparation and ready to send out. Venues to be staffed over weekend 6 -9 Sept.

### **Merchandising**

No further progress to report.

### **DVD Production**

Almost complete.

### **100 years dinner**

It was felt that the event needed an "attraction" of some kind to be a success. The launch of the DVD was to be one main attraction but it may not be ready in time. All agreed that the event be cancelled and re-scheduled or some other event arranged appropriate to the DVD publication and launch in 2014.

Award ceremony 24<sup>th</sup> November should not be affected.

### **Knockhill event**

It was suggested that an all sports 100 year commemorative event (similar to the Centenary event) could be an equally fitting 100 year celebration. The Office to investigate and revert with outline costs.

### **SMS**

Development officer post has been advertised and applications now being received.

### **Kingdom Off Road Affiliation**

Approved by the board. Office to notify and welcome the Club to the SACU. Some Clubs have registered an interest to re-affiliate to the SACU which is very encouraging.

### **Mileage Expenses**

Mileage rates. Revert to original mileage based rates. Review previous claims and rebate claimants.

Office to prepare paper on mileage rates for Management, Discipline committees and Stewards.

## **AOCB**

**Di Stuart.** S. Campbell proposed a vote of thanks to Di Stuart for her support of MX over the years and most recently through 2013.

**Motocross.** October agenda item on MX. S Campbell to coordinate an MX forum. Possibility of Winter MX Series also involving Quads. Possible Scottish Maxxis round available for 2014.

**Constitution.** Sub-committee to review the incorporation of the AGM amendments and other refinements for presentation and review at October meeting.

**Who are the SACU.** Office to compile board member and staff pictures and profiles for publication in the magazine and the website.

**Summary Minutes.** Discipline committee meeting summary minutes to be rolled out with assistance from the board as required.

**Event Funds.** It was proposed that funds for the ISDE, Celtic Match race etc. could be made public on the website and open all year round giving credit to contributors as they wish so as to be continuous open and transparent.

**Office correspondence.** Enhance the response to customers. Current response is commended and to be developed.

**SMS Resourcing.** Office to maintain a log of resources applied to SMS business.

**Projects.** There can never be enough good ideas and the best way to encourage ideas is to encourage their research and formulation out with Management meetings. Any fresh idea can easily be run past the Board for a comment in principle to see if it fits with the Mission (or not) of the SACU so that preparation isn't wasted.

Money or resources will not be committed to a Project until it has Management approval with respect to purpose, benefit, budget and resources.

**Board Papers.** The Office shall compile Board Papers ahead of Board meetings. These to include; Financial Report, Discipline Reports, Office Managers Report and Events schedule for the last Period. Three Copies to be made available at board meetings for reference. Board papers may include other correspondence and submittals for the meeting.

**Meeting Date.** It was proposed and agreed that Board meetings should be moved to the second Tuesday of the month as this allows more time to prepare the month end Financial Report.

**Logo.** Current 100 year logo to be revised for 2014. Proposals to be presented at next meeting.

Date of next meeting 10<sup>th</sup> of September.

There being no further business the meeting closed at 21:50 with a vote of thanks to the chair.

JULY 2013 SACU Events

<u>DATE</u>	<u>DISCIPLINE</u>	<u>VENUE</u>	<u>CLASS</u>	Adult Riders	Youth Riders	OEL
5-Jul-13	TRIAL	DUNDUFF	CLOSED TO CLUB	16	6	0
6-Jul-13	TRIAL	AQUHORIES	PRACTICE	16	1	0
6-Jul-13	R/R	EAST FORTUNE	NATIONAL			
6-Jul-13	TRIAL	THORNHILL	CLOSED TO CLUB	18	0	0
7-Jul-13	CLASSIC SCRAMBLE	THORNHILL	NATIONAL	92	0	25
6/7 July	R R	EAST FORTUNE	NATIONAL	192	10	0
<b>7-Jul-13</b>	<b>TRIAL</b>	<b>CRAIG-EN-GILLEN</b>	<b>CHAMPIONSHIP</b>	<b>41</b>	<b>27</b>	
<b>7-Jul-13</b>	<b>HARE &amp; HOUNDS</b>	<b>GLENDEARG</b>	<b>CHAMPIONSHIP</b>			
<b>7-Jul-13</b>	<b>QUADS</b>	<b>DUNS</b>	<b>CLUB CHAMP</b>			
<b>14-Jul-13</b>	<b>TRIAL</b>	<b>DUNDUFF</b>	<b>CHAMPIONSHIP</b>	<b>45</b>	<b>7</b>	<b>0</b>
14-Jul-13	MX	RAVENSHILL	CLOSED TO CLUB	7	8	5
20-Jul-13	TRIAL	AQUHORIES	PRACTICE	18	1	0
21-Jul-13	TRIAL	HAWICK	NATIONAL	24	1	0
<b>21-Jul-13</b>	<b>ENDURO</b>	<b>CRAIGLASH</b>	<b>CHAMPIONSHIP</b>	67	0	0
<b>21-Jul-13</b>	<b>QUADS</b>	<b>DUNS</b>	<b>CHAMPIONSHIP</b>	43	27	7
21-Jul-13	TRIAL	FAIRBURN	CLOSED TO CLUB	21	8	4
21-Jul-13	TRIAL	LARGS	CLOSED TO CLUB	18	3	1
<b>20/21July</b>	<b>MX</b>	<b>TBA</b>	<b>CHAMPIONSHIP</b>			
<b>21-Jul-13</b>	<b>CLASSIC SCRAMBLE</b>	<b>GOREBRIDGE</b>	<b>CLOSED TO CLUB</b>			
23-Jul-13	TRIAL	COMRIE	CLOSED TO CLUB	14	9	0
27-Jul-13	TRIAL	GLEN NEVIS	CLOSED TO CLUB	0	22	0
28-Jul-13	TRIAL	HEASTE	CLOSED TO CLUB	7	2	
28-Jul-13	TRIAL	AQUHORIES	CLOSED TO CLUB			
28-Jul-13	TRIAL	DUNDUFF	CLOSED TO CLUB	10	3	0
28-Jul-13	TRIAL	FERSIT	CLOSED TO CLUB	0	19	0