



SCOTTISH AUTOCYCLE UNION Ltd.

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**Minutes of Directors Meeting on Tuesday 25th April 2017
Redford Barracks, Colinton, Edinburgh at 7.00pm**

Present Chair A Mack, A McNaughton, D Young, R Bryant, G Sefton, A Wood, D Paton, A Cameron, C Thomson, A Stewart

Conf. Phone: Not available

	Action
<p>1. Apologies</p> <p>Kirstin Pennycook, Wullie Brown,</p>	
<p>2. Declaration of interest.</p> <p>None received.</p>	
<p>3. Minutes of previous meeting 21st February 2017</p> <p>Proposed: D Paton Seconded: A Cameron Summary Minutes Redacted minutes approved for circulation</p>	<p>Action Minutes approved for circulation</p>
<p>4. Matters arising</p> <p>a. Bike Theft Survey; Caroline issued emails to club contacts but nothing coming back to her from Clubs or other planned respondents as yet. Bikes noticed at a recent event with frame numbers redacted, machine photographed as well as the Licence. How do we deal with this? If a machine is presented to scrutineers without a Frame Number can it be excluded from the event? Policy to be developed and issued to clubs regarding the use of frame numbers/engine numbers to help detect stolen machinery, this will be circulated to clubs. This will work in conjunction with Police Scotland. Additional Social Media sites to be set up to support the Bike Theft Initiatives.</p> <p>b. Lantra Training</p> <p>c. MX – Brian MacKenzie - Duns</p>	<p>Action A & B Further actions will take place, Caroline Thomson moving it forward. D Young to work on policy with Caroline</p> <p>MX – Further discussions taking place with Brian MacKenzie at Duns</p>
<p>5. Policy Updates and Notifications</p> <p>a. Communications Policy ratification</p> <p>b. Governance Manual</p> <p>c. Environmental policy – Caroline is well through the creation of the policy for all aspects of the environmental code.</p>	<p>Action Comms Policy now available on website</p> <p>Governance Manual under construction</p> <p>Environmental Policy under construction – Caroline working on Document will liaise with D Young & D Paton when complete.</p>
<p>6. Environmental Seminars</p> <p>a. Update to clubs on completion of form</p> <p>b. Update on progress of off road version</p>	<p>Action. See note above this will follow completion and resolution of documentation will follow.</p>
<p>7. Finance Report</p> <p>a. Treasurers report – Alastair reported on this current cash flows and costs, still ahead of targeted budgets. Continued encouragement to</p>	<p>Action</p>

<p>be pushed to the discipline committees to encourage attendance at all events.</p> <p>b. EGM Report – EGM took place maximum potential vote was 107, 90 votes were cast in favour of the motion, 7 against therefore motion to change the constitution was carried. Again, the Treasurer reiterated that nothing will physically change in the process simply the terminology.</p>	
<p>8. Cycle Trials</p> <p>a. Permit issued – Permit application shown and accepted moving forward. Some details still to be cleared through the office, initially licencing and permitting through ELRAT.</p> <p>b. Cycle Trials Officials – to be confirmed</p>	<p>Action</p> <p>Stella working to get these elements in place.</p>
<p>9. Office Managers Report</p> <p>Diabetic riders – information worthwhile having to give that information to Paramedics/doctors etc, possible illnesses extend beyond Diabetes. Some guidance available from ACU, further discussions to be had around this.</p> <p>The Directors wished Charles a speedy recovery from his operation</p>	<p>Action</p>
<p>10. Affiliation</p> <p>a. Mercury MCC – No objections from the directors, this will now be passed out to the clubs for comments</p> <p>b. Fort William Extreme Enduro - No objections from the directors, this will now be passed out to the clubs for comments</p>	<p>Action</p> <p>D Young will contact Stella to have these affiliations circulated to the clubs for comment and objection</p>
<p>11. Coaching</p> <p>a. Progress and Scope – Item details necessary from Charles so skipped until he’s back with us</p>	
<p>12. SMS</p> <p>A. Rory briefed directors on current happening and progress with building the wider aspects of the coaching programme through SMS. Discussion around commercial coaching and how we make coaching qualifications available to people.</p> <p>Some discussion around communication with Clubs and Riders – We need a simpler, all-encompassing email communication system, bulk email address through Mail Chimp or something similar.</p>	<p>Action</p> <p>Coaching elements to be discussed further with Charles on his return.</p> <p>Review how we communicate with riders, discuss with Stella initially. Suggestion around three bulk lists Trials, Road Race and Off Road Speed. Action to fall on Charles on his return, we must communicate information better</p>
<p>13. AOCB</p> <p>Jim McColm – Nomination received from E&DMC regarding a Lifetime Achievement Award for Jim on his Retirement from the SSDT. Jim has been involved since the 1960’s full nomination available on request. Nomination unanimously agreed</p> <p>D Paton – Discussed the impacts of the Child Protection Policy and has requested that a group of Senior Road Race Officials go through PVG Checks to cover any possible impacts that may occur.</p>	<p>Action.</p> <p>Action for S Mack to take forward</p> <p>Referred to C MacKenzie for action on return from absence.</p>

<p>David also mention the increasing entries in Road Racing over the first two rounds of this years' championships.</p> <p>Andrew Wood – Enquired if Quads were able to count events with NETT as Scottish Championships, agreed that this can happen. Event is an ACU event</p> <p>Atholl Cameron – Numbers good so far this year, feedback on BTC at Elgin all positive.</p> <p>Allister Stewart – Numbers still down from last year, Trials Committee looking at a recovery plan now. Allister is working with Rory on producing a survey of riders similar to that undertaken by the Enduro Committee New date required for an Adult Championship Event following a clash of dates. ELTC picking the round up, location will be Bob MacGregor Academy.</p> <p>Timing Systems – The Chairman discussed current problems with timing systems around off road speed events. We do not have a credible methodology for scoring and timing our National Events. A Cameron outlined the costs of a system and the costs of leasing or hiring systems per day or per event. D Paton outlined the potential pitfalls of purchasing a system of our own. Other discussions around hiring individuals to actually do the timing and hire of equipment. Enduro meeting taking place with clubs to understand their levels of commitment to timing systems and whether they want to take responsibility for its ownership and employing someone to take responsibility for managing the equipment and the scoring of the events. Andrew suggested that we investigate the costs of specifically hiring people to run the timing systems on our behalf.</p>	<p>Actions with Trials Committee</p> <p>Decision made to wait until after enduro meeting to understand the clubs' views on moving forward.</p>
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A vote of thanks to the chair Major A Mack MBE for the kind use of the venue.

Date of Next meeting

Meeting closed at 22:30 PM

D Young - Minutes