



SCOTTISH AUTO- CYCLE UNION LTD.
28 WEST MAIN STREET, UPHALL, BROXBURN
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BULLETIN

CWM
10th July 2013

Dear Club Secretary/Committee Member

BULLETIN NUMBER 02/2013

July 2013 Bulletin

1. Office News

The SACU has appointed a new office manager. Charles Mackenzie started in April and has been getting to know the office procedures and liaising with clubs. He has been the Enduro Chairman for the past 12 years and already has a good understanding of the workings of the SACU. He can be contacted at the office and is keen to speak to as many clubs as possible to understand the needs of the organisation moving forward.

2. Application for Affiliation

The Kingdom Off Road Motorcycle Club has applied for affiliation to the SACU for 2013. They are a leisure MX club based in Fife. The application was presented to Management in July and is now tabled for one month pending responses from clubs. The closing date for any comments is 5th August (the next Management meeting is 6th August)

3. Updated Accident Recording form

Our insurers have updated the Incident and Accident reporting form with new telephone numbers and contact details. A copy is attached for information. The updated form will be sent out with new Permit applications.

4. Accident /Incident /Injury procedure

Following a serious accident recently the insurers have asked us to reiterate the procedure for reporting incidents. The procedure is attached.

In the event of a serious incident/accident Locktons Insurers should be notified immediately using their Hot Line. This allows them to ensure the correct procedure is followed by the club.

Copies of event documentation and reports should be submitted to Lockton as soon as possible.

The SACU office should also be kept informed.

5. Post Event paperwork

As the SACU is now paying our insurance on a monthly basis it is very important that clubs return their paperwork as soon as possible. Ideally in the week following the event.



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Clubs should complete and return the Insurance Submission form with payment indicating the number of riders. This is the basis of the insurance payment we make each month.

The Accident form should be sent to Locktons and a copy to the office – even if there were no incidents – in case a claim is made against the event in the future.

6. SACU website

The SACU website is being updated weekly with a list of events each weekend. If clubs wish to promote their event please contact the office so that entry forms and/or a PR note about the event can be put on the website.

Information about clubs or riders is also of interest to other members and will be put on the website if requested.

The SACU/documents page also has new forms added to it – for the use of clubs and secretaries. If you need more forms added please contact the office.

7. 100 years events

The Robert Burns 100 years run is progressing with the locations now finalised. Entries for the event are still open and we would encourage clubs to circulate details to any road riding members and friends to ensure the event is well supported

At the end of the year a dinner will be held at Motherwell on the Saturday of the SACU Awards to celebrate 100 years of the SACU. More details will be circulated on the website and to clubs nearer the date.

Charles Mackenzie

SACU Office Manager